

First Visit/Intake

- MUST DOCUMENT stimulant use disorder and contingency management (CM) as part of member's treatment plan**
- Conduct eligibility check.
- Obtain CM Program participation consent from member.
- Explain the CM process and reinforce expectations.
- Enroll member into the Incentive Manager Portal.

Ongoing CM Visits

Greet/Take Attendance:

- Open the member's medical chart.
- Greet and thank member for arriving at scheduled appointment.
- If member is not present, mark visit as "unexcused absence" or "excused absence".

Measure:

- Direct member to provide urine sample in designated point-of-care urine cup.
- Check the results of the urine drug screen and validity testing (if applicable).
- Enter the urine test results for the visit into the Incentive Manager Portal.

Reward (if stimulant-negative result):

- Use **JOY** - Congratulate the member on their success/hard work!
- Communicate incentive amount earned for the visit.
- Enter stimulant-negative UDT result (and all other drug analyte results) into the Incentive Manager Portal and utilize the Portal to generate and disburse incentive.

Encourage (if stimulant-positive result):

- Use **EASE** - Praise member on making the effort/showing up.
- Communicate that they will not receive an incentive for the visit and remind them that they have another opportunity to earn an incentive in just a few days.
- Review "reset" and "recovery" with the member.
- Enter stimulant-positive UDT result (and all other drug analyte results) into the Incentive Manager Portal

Closing:

- Schedule/confirm their next appointment.
- If member is not present, check calendar for next scheduled appointment.