Handout #1   (Part 2 Training)

First Visit/Intake

☐ **MUST DOCUMENT Diagnosis of any of the related *moderate or severe* cocaine or stimulant use disorder, including diagnoses in remission and CM as part of member's treatment plan**

☐ Conduct eligibility check.

☐ Obtain program participation consent from member.

☐ Explain the CM process and reinforce expectations.

☐ Enroll member into the Incentive Manager Portal.

Ongoing CM Visits

Greet / Take Attendance:

☐ Open the member's medical chart.

☐ Greet and thank member for arriving at scheduled appointment.

☐ If member is not present, mark visit as "no show" or "excused absence."

Measure:

☐ Direct member to provide urine sample in designated urine cups.

☐ Check the results of the urine drug screen and validity testing (if applicable).

☐ Enter the urine test result for the visit into the Incentive Manager Portal.

Reward (if stimulant-<u>negative</u> result):

☐ Use JOY - Congratulate the member on their success/hard work!

☐ Communicate incentive amount earned for the visit.

☐ Utilize Incentive Manager Portal to generate and disburse incentive.

Encourage (if stimulant-<u>positive</u> result):

☐ Use EASE - Praise member on making the effort/showing up.

☐ Communicate that they will not receive an incentive for the visit and remind them that they have another opportunity to earn an incentive in just a few days.

☐ Review "reset" and "recovery" with the member.

Closing:

☐ Schedule/confirm their next appointment.

☐ If member is not present, check calendar for next scheduled appointment.